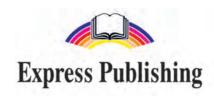






Beauty/ Salon





Scope and Sequence

Unit	Topic	Reading context	Vocabulary	Function
1	Beauty Salon Workers	Webpage	assistant, beautician, budding, hair stylist, hairdresser, makeup artist, masseuse, nail technician, owner, receptionist	Describing plans
2	Welcome to Bella Salon	Advertisement	blowout, color, conditioning, cut, full service beauty salon, manicure, massage, pedicure, perm, shampoo, straighten, styling, trim	Offering options
3	Salon Small Talk	Magazine article	bring up, chat to, gossip, hometown, off-limits, make a living, marital status, politics, religion, salary, small talk, touchy topic	Making an introduction
4	Hair Designer's Tools	Catalogue	blow dryer, breakage, cape, ceramic, clippers, curling iron, flat iron, lock, roller, shears, shipping, sideburns, stainless steel, tangle, trimmer, unisex, water resistant, wide tooth comb	
5	Hair Types and Styles	Magazine article	afro-, coarse, curly, dry, frizzy, oily, normal, kinky, scalp, straight, tangled, volume, wavy	Describing possible causes
6	Women's Hairstyles	Magazine article	bangs, bob, chin-length, hairdo, layer, look, page boy, paneling, revamp, sassy, shoulder-length, updo	Asking for more information
7	Men's Hairstyles			Expressing a preference
8	Communicating During a Haircut	Magazine article	client, communication, gown, lean, mist, spray bottle, stray, style book, tilt	Clarifying information
9	Manicure	Instruction manual	buffer, cuticle, cuticle oil, cuticle trimmer, emery board, file, finger bowl, nail clippers, nail brush, orange stick, soak	Asking for attention
10	Pedicure	Webpage	bowl, callus, cuticle pusher, foot massage, nail file, nail polish, open-toed shoes, pumice stone, soles, skin buffer, spa chair, toe separator	Describing a process
11	Makeup Essentials	Website	blemish, concealer, eye-liner, eye shadow, face powder, foundation, lip gloss, lip liner, lipstick, mascara, scar	Expressing an opinion
12	Makeup Tools			Describing a location
13	Makeovers	Magazine article	apple of the cheek, blot, blush, cleanse, clumping, formula, full coverage, makeover, medium coverage, light coverage, prime, problem skin, tinted moisturizer	Expressing enthusiasm
14	Massage	Poster	aromatherapy, blood circulation, deep-tissue massage, muscle, pressure, reflexology, shiatsu, scented oil, stimulate, tension	Asking for a recommendation
15	Massage Services	Textbook chapter	clutter, effleurage, feedback, heel of the hand, knot, massage area, massage table, massage therapist, professional, sanitize, spine, tender spot	Asking about a condition

Table of Contents

Unit 1 – Beauty Salon Workers4
Unit 2 – Welcome to Bella Salon
Unit 3 – Salon Small Talk
Unit 4 – Hair Designers' Tools
Unit 5 – Hair Types and Styles
Unit 6 – Women's Hairstyles
Unit 7 – Men's Hair Styles
Unit 8 – Communicating During a Haircut
Unit 9 – Manicure
Unit 10 – Pedicure
Unit 11 – Makeup Essentials
Unit 12 – Makeup Tools
Unit 13 – Makeovers
Unit 14 – Massage
Unit 15 – Massage Services
Glossary 34



Beauty/ Salon





Scope and Sequence

Unit	Topic	Reading context	Vocabulary	Function
1	Busy Day at the Salon	Employee handbook	appointment, by appointment only, direct, greet, guideline, mind, peak hours, repeat client, rule book, sign-in sheet, wait time, waiting area, walk-in	Declining an offer
2	Giving Directions	Webpage	arrive, boulevard, destination, exit, floor, freeway, go straight, head, interstate, landmark, merge, ramp, turn	Giving directions
3	Business Hours	Announcement	business hours, esteemed, extended, gratitude, holidays, hours of operation, in effect, meet one's needs, off day, patronage, regular business hours, salon staff, summer look, weekday	Talking about time
4	Making an Appointment by Phone	Appointment planner	appointment book, book, confirm, consult, limited, opening, pencil in, schedule, stylist, time slot, weekend, workweek	Making an appointment
5	Shampoo	Textbook chapter	cup, drape, hose, lather, lukewarm, nape, nozzle, quarter-sized, saturate, shampoo, shampoo chair, towel dry, tuck in, wrap	Giving instructions
6	Perms	Advertisement	acid-perm, after-perm aid, alkaline perm, applicator bottle, cap, caustic, curler, exothermic perm, former, hood-type dryer, neutralizer, protective gloves, rod, tail comb	Giving reasons
7	Straightening	Webpage	activate, ensure, flat iron, frizz-free, glossy, hair straightening kit, keratin treatment, new hair growth, no-lye solution, procedure, serum, smooth, thermal reconditioning	_
8	Hair Coloring	Magazine article	auburn, blonde, blue-black, brunette, chestnut, color swatch book, copper, dark brown, golden blond, honey blond, light brown, platinum, purple-black, redhead	Expressing doubt
9	Barber Service	Poster	aftershave, barber, beard, clean shaven, clientele, cut, dry shave, electric razor, five o'clock shadow, irritation, mustache, nick, sharp, shaving brush, shaving cream, straight razor, styptic pencil, wet shave	Estimating time
10	Damaged Hair	Pamphlet	balding, dandruff, fine hair, flaky, hair loss, herbal extract treatment, itchy, leave-in conditioner, over-processed, scalp, split end, thinning hair, volume boosting	Expressing surprise
11	Getting a Manicure	Textbook chapter	cuticle, cotton ball, enamel, French manicure, nail dryer, nail plate, nail polish remover, non-acetone, oval, paraffin wax treatment, prepare, remove, ridge, shape, square, squoval	
12	Manicure Maintenance	Magazine article	application, chip, coat, crack, hand cream, maintain, nail technician, peel, scratch, seal, shrink, smudge, topcoat	Making a suggestion
13	Hair Removal	Magazine article	chemical burn, depilatory cream, esthetician, hair removal, ingrown hair, irritated, pluck, strip, threading, tweezers, twist, wax	Describing a process
14	Skincare	Questionnaire	acne, blackhead, capillary, cleanse, dry skin, flaky, oily, pore, rash, regimen, skincare, sun spot, sunscreen, t-zone, wrinkle	Changing topics
15	Spa Facials	Poster	astringent, breakout, complexion, exfoliate, facial, mask, pamper, peel, scrub, sensitive skin, slough, steam, toner, treatment	_

Table of Contents

Unit 1 – Busy Day at the Salon4
Unit 2 – Giving Directions 6
Unit 3 – Business Hours 8
Unit 4 – Making an Appointment by Phone
Unit 5 – Shampoo 12
Unit 6 – Perms
Unit 7 – Straightening
Unit 8 – Hair Coloring
Unit 9 – Barber Service
Unit 10 – Damaged Hair22
Unit 11 – Getting a Manicure24
Unit 12 - Manicure Maintenance
Unit 13 – Hair Removal
Unit 14 – Skincare
Unit 15 – Spa Facials
Glossary



Beauty/ Salon





Scope and Sequence

Unit	Topic	Reading context	Vocabulary	Function
1	Sales	Flyer	apply to, blow-dry, complimentary, discount, featured product, package, pricing, promotion, range from, reduced rate, rejuvenation, seasonal, special, start at	Discussing prices
2	How Will You Pay?	Webpage	bill, cash, coupon, credit card, debit card, expired, gift certificate, method of payment, payment procedure, personal check, refund, tax, tip, valid	
3	Color Treatment	Magazine article	allergic reaction, conceal, damage, fade, grow out, lightening, palette, patch test, permanent, retouch, semi-permanent, test solution	
4	Advanced Coloring Techniques	Magazine article	base color, bleaching, botched, cap highlight, corrective, double process color, foil highlight, highlight, home hair color kit, lowlight, single process color, two-toned	
5	Curly Hair	Pamphlet	amphlet absorb, air dry, curl pattern, damp, diffuser, dry cut, enhance, frayed, humidity, manageable, repel, scrunch, silicone	
6	Hair Products	Review	buildup, film, fragrance-free, hair gel, hairspray, lightweight, mild, mousse, nourish, pomade, shampoo, spritz	Asking for a recommendation
7	Men's Grooming	Letter	beard trimmer, blade, close shave, electric razor, grooming, mustache care, mustache scissors, mustache wax, nose and hair trimmer, self-sharpening blade, shaving bowl, shaving brush, sideburn, straight razor, strop	Offering assurance
8	Special Occasion Hair	Pamphlet	accessory, bohemian, chignon, dress up, French braid, French twist, full updo, loose hair, partial updo, ponytail, ribbon, tendril, tiara, upswept	Delivering bad news
9	Nail Problems	Magazine article	brittle, fungal infection, fungus, ingrown toenail, intact, nail bed, salt bath, silk wrap, snag, splitting, topical antifungal cream, vitamin supplement	Asking for assistance
10	Artificial Nails	Magazine article	acrylic nails, artificial, cure, customized, decal, fill, gel, nail biter, odorless, tip, upkeep	Discussing pros and cons
11	Salon Sanitation	Letter	business license, communicable, compliance, disinfectant, disposal gloves, face mask, flammable, fume, no-smoking policy, on-site, sanitation, UV sanitizer	Expressing sympathy
12	Choosing Makeup	Magazine article	base, blush, bronzer, complement, fair, foundation, glow, hue, intensity, makeup counter, match, skin tone, specialist, undertone	Making a recommendation
13	Eye Makeup Techniques	Webpage	applicator, brow bone, contour, cosmetic, dust, eyelid crease, hazel, metallic, primer, quad, stand out, trio	Offering advice
14	Makeup on Special Occasions	Pamphlet	airbrush makeup, bride, contract, high season, in advance, low season, one-on-one, party, prom, touch-up kit, trial run, wedding party	-
15	Permanent Makeup	Pamphlet	bleed, disposable needle, permanent makeup, pigment, practitioner, qualified, refer, reputable, swelling, tattoo, waterproof	Emphasizing a point

Table of Contents

Unit 1 – Sales4
Unit 2 – How Will You Pay?
Unit 3 – Color Treatment8
Unit 4 – Advanced Coloring Techniques
Unit 5 – Curly Hair
Unit 6 – Hair Products
Unit 7 – Men's Grooming
Unit 8 – Special Occasion Hair
Unit 9 – Nail Problems
Unit 10 – Artificial Nails
Unit 11 – Salon Sanitation
Unit 12 – Choosing Makeup
Unit 13 – Eye Makeup Techniques
Unit 14 - Makeup on Special Occasions
Unit 15 – Permanent Makeup
Glossary 34

Barber Service



Reading

Read the poster from a salon. Then, choose the correct answers.

1 What are some grooming services for men?

2 What items do men use when they shave?

- 1 What is true about the barber services at the Bella Salon?
 - A They are available to men and women.
 - **B** They include massage treatments.
 - C They focus on maintenance of facial hair.
 - **D** They are only offered during the evening.
- 2 According to the poster, which of the following is a difference between a wet shave and a dry shave?
 - A the type of razor used
 - **B** the price of the service
 - C the kind of aftershave used
 - **D** how sharp the razor is
- 3 What is probably true about men who choose dry shaves?
 - A They have mustaches.
 - **B** They do not get nicks or cuts.
 - **C** They prefer not to use aftershave.
 - **D** They are in a hurry.

Barber Services at Bella Salon

five o'clock shadow

The Bella Salon offers the following services just for our male clientele.

Traditional Wet Shave

Then, the barber uses a Get rid of that five o'clock sharp straight razor to shadow with a traditional remove all unwanted hair wet shave. First, our barber from the face and neck. places a hot towel on your Once this is done, a styptic face to soften the skin. pencil is used to tend to Next, he applies shaving nicks and cuts. Finally, cream to your face usually aftershave is applied to with a shaving brush in soothe the skin and give the order to prevent irritation. client a clean shaven feel.

Quick Dry Shave

electric razor, our barber For a man on the run, the works quickly to remove dry shave keeps you unwanted hair. Aftershave is looking sharp. Using an available upon request.

Barber Service Add-ons:

Mustache Trim

Mustache and Beard Trim

Vocabulary

- Choose the word that is closest in meaning to the underlined part.
 - 1 David needs to visit a barber to trim his hair that covers the upper lip.
 - A mustache

- **B** beard
- C five o'clock shadow
- 2 Alex entered the salon and asked for a(n) type of shave that uses shaving cream and a razor.
 - A barber
- B wet shave C dry shave
- 3 The barber applied a liquid that is put on a man's face after shaving to the client's face.
 - A aftershave
- B razor burn
- C shaving cream
- 4 The salon does good business because it has a very loyal collection of clients.
 - A electric razor B barber
- C clientele
- 5 Michael applied an ointment to his face to treat the small cut he received from his razor.
 - A five o'clock shadow
- B nick

C aftershave

- 4 Read the sentences and choose the correct meaning of the underlined word(s).
 - **1** John cannot use the <u>electric razor</u> because there's no electricity for an hour.
 - A a rotating blade that runs on electricity
 - **B** a long blade that folds out from the handle
 - C cream that is put on a person's face before shaving
 - 2 The bank requires all of its male employees to be clean-shaven.
 - A without hair on the face
 - B have hair that covers the upper lip
 - C have the lower half of the face covered in hair
 - **3** James always uses <u>shaving cream</u> because he wants to prevent irritation.
 - A liquid applied after shaving to smell nice
 - B a type of cream which removes hair
 - C a cream used during a wet shave

Listening

- ⑥ Listen to a conversation between a stylist and a client. Mark the following statements as true (T) or false (F).
 - 1 __ The wet shave takes longer than the dry shave.
 - 2 __ Most clients prefer the dry shave.
 - 3 __ The client wants to have his mustache trimmed.

Barber:	Hello, Mr. Ridley. What can I do for you today?		
Client:	l'd like a 1 , please.		
Barber:	Okay. We have a few shaving services.		
Client:	Can you tell me about them?		
Barber:	Sure. Most clients go with a traditional 2		
Client:	What does that involve?		
Barber:	First, I'll cover your skin with 3 Then, I'll use a 4 to get rid of the hair.		
Client:	How long does that take?		
Barber:	It takes about 45 minutes.		
Client:	Do you have a faster shaving service?		
Barber:	Yes, we also offer a 20 minute 5 I would use an electric razor for that.		
Client:	Electric razors always give me 6 have a wet shave, please.	_, so l'll	

Speaking

8 With a partner, act out the roles below based on Task 7. Then, switch roles.

USE LANGUAGE SUCH AS:

I'd like a shave, please.

Can you tell me about them?

I'll have ..., please.

Student A: You are a barber at the Bella Salon. Talk to Student B about:

- · the reason for his visit
- what choice of service the salon offers
- the processes and tools involved

Student B: You are a client at the Bella Salon. Ask Student A questions about the services offered. Then, tell Student A what service you want.

Writing

- You are a barber. Use the poster and the conversation from Task 8 to write a notice about your barber services. Write about:
 - available services
 - how long various shaves take
 - types of razors used for various shaves.

Services available:			
Time:			
Types of razors:			

Makeup Essentials



- Before you read the passage, talk about these questions.
 - 1 Why do women like to wear makeup?
 - 2 What kinds of makeup do people wear?

Reading

- Read the website announcement about a company's new product line. Then, mark the following statements as true (T) or false (F).
 - __ A person with skin imperfections should use a concealer.
 - 2 __ The new items are only available for purchase online.
 - 3 __ An eye-liner adds length to a person's eye lashes.

3	Read the sentence pair. Choose where the
	words best fit the blanks.

1 blemishes / scar Elizabeth washes her face every night to prevent Helga has a on her cheek from an accident on her bike. 2 eye shadow / lip-liner Before applying her lipstick, Kelly used a to emphasize the edges of

her mouth. Sue applied a bright green _____ to her eyelids.

3 lipstick / mascara That new ____ makes Audrey's eyelashes look very long. Sara always leaves thick _

around the edge of her glass.

4	Write a word that is similar in	meaning to the underlined
	part.	

1 Kate always has a difficult time finding a <u>skin colored liquid</u> <u>cream</u> that matches her skin tone.

f__n_t__

- 2 The sales assistant at the cosmetics store recommends using a type of makeup that covers the flaws on a person's face to hide skin imperfections. _ _ n _ e _ _ e _
- 3 The makeup artist carefully outlined the client's eyes with a special kind of pencil used on the edges of eyelids. e _ _ - I _ n _ _
- 4 That cosmetics store sells a strawberry flavored <u>substance</u> used on the lips to make them shine. I s
- 5 She Listen and read the website announcement about a company's new product line again. What would be the best way to hide unsightly spots?

Listening

- 6 Solution Listen to a conversation between two makeup artists. Then, choose the correct answers.
 - 1 According to the dialogue, what is one of the benefits of using a Contessa's lipstick?

A It defines lips. C It doe

C It does not need re-applying.

B It tastes nice. **D** It looks glossy.

2 Which of the following products is NOT mentioned in the dialogue?

A lip gloss C lipstick
B concealer D foundation

7 So Listen again and complete the conversation.

Makeup Artist 1: Hi, Alex. I 1 _______Contessa Cosmetic's fall line is now available.

Makeup Artist 2: Really? I love Contessa's products. They're so glamorous!

Makeup Artist 1: Me, too. Which product is your 2 _____?

Makeup Artist 2: Hmm ... It's so hard to 3 ______. My clients love their smooth 4 _____ and fruity lip glosses.

Makeup Artist 1: My favorite is their bright 5 _____.

Makeup Artist 2: What do you like about them?

Makeup Artist 1: They 6 _____ all day.

Makeup Artist 2: Really? I'll take a look when I'm next in town.

Speaking

8 With a partner, act out the roles below based on Task 7. Then, switch roles.

USE LANGUAGE SUCH AS:

I hear that ...
Which product is your favorite?
My favorite is ...

Student A: You are a makeup artist. Ask Student B questions to find out:

- which product is his or her favorite
- why this product is his or her favorite

Student B: You are also a makeup artist. Answer Student A's questions.

Writing

Use the website and the conversation in Task 8 and the passage to fill out the advertisement.

Contessa Cosmetics

New Items on Sale!

Visit your local cosmetics store and buy one of these great new items!

	3
Item:	Use:
Satin Foundation	Enhances your
	complexion
Liquid Eye-Liner	Emphasizes your eyes

Glossary

eye-liner [N-COUNT-U13] An eye-liner is a special pencil that is used to emphasize the edges around a person's eyes.

eye shadow [N-COUNT-U13] An **eye shadow** is a type of powder or cream that is used to add color to a person's upper eyelids.

face mask [N-COUNT-U11] A face mask (or dust mask) is something that covers the face in order to protect it.

fade [V-I-U3] To fade is to grow paler and lose coloring.

fair [ADJ-U12] If something is fair, it is light colored.

featured product [N PHRASE-U1] A featured product is an item that a store presents as a special attraction.

fill [N-COUNT-U10] A fill is a process in which the gap between the cuticle and the artificial nail is filled in and any necessary repairs to the nail are made.

film [N-COUNT-U6] A film is a thin covering.

flammable [ADJ-U11] If something is flammable, it burns easily and fast.

foil highlight [N-COUNT-U4] A **foil highlight** is a highlighting method that involves wrapping sections of hair in foil so that they can be colored. It allows colorists to color each section a different color.

foundation [N-UNCOUNT-U12] Foundation is a kind of makeup that is applied to the skin before other makeup is applied.

fragrance-free [ADJ-U6] If something is fragrance-free, it doesn't have a smell.

frayed [ADJ-U5] If something is frayed, it is worn out or shredded.

French Braid [N-COUNT-U8] A **French Braid** is a hairstyle that involves dividing the hair into three sections and weaving it together, slowly drawing more hair into the braid until all the hair is included.

French Twist [N-COUNT-U8] A **French Twist** is a hairstyle that involves twisting the hair up, tucking in the ends and fastening it against the head.

full updo [N PHRASE-U8] A full updo is a hairstyle in which all the hair is gathered on the top of the head.

fumes [N-PLURAL-U11] Fumes are gases or vapor that cause irritation and are often dangerous when inhaled.

fungal infection [N-COUNT-U9] A fungal infection is an inflammatory condition caused by fungus.

fungus [N-COUNT-U9] Fungus is any of a group of organisms that feed on organic matter.

gel [N-UNCOUNT-U6] Gel is a clear, thick liquid substance used to style hair.

gels [N-PLURAL-U10] Gels are a very realistic and flexible type of artificial nails.

gift certificate [N-COUNT-U2] A **gift certificate** is a document issued from a business that is worth a certain sum of money for goods or services offered at that business.

glow [N-COUNT-U12] A glow is the state of emitting light.

grooming [N-UNCOUNT-U7] Grooming is the process of cleaning and tidying someone.

grow out [V-PHRASE-U3] To grow out is to let hair grow until its previous color or style is no longer visible.

hair gel [N-UNCOUNT-U6] Hair gel is a thick, spreadable hair product that holds hair in place.

hairspray [N-UNCOUNT-U6] Hairspray is a sticky substance that is usually sprayed from an aerosol can onto hair in order to hold it in place.

hazel [ADJ-U13] If eyes are hazel, they are a combination of light brown and green.

high season [N-UNCOUNT-U14] **High season** is a time of the year when people do the most of an activity like travelling or getting married. Prices are usually higher during high season.

highlights [N-PLURAL-U4] Highlights are sections of hair that are a lighter color than the rest.

home hair color kit [N-COUNT-U4] A home hair color kit is a package that contains all of the items needed to dye hair at home.

hue [N-COUNT-U12] A hue is the degree of lightness, darkness or strength of a color.

humidity [N-UNCOUNT-U5] Humidity is the quantity of water contained in the air.



Career Paths: Beauty Salon is a new educational resource for salon professionals who want to improve their English communication skills in a work environment. Incorporating career-specific vocabulary and contexts, each unit offers step-by-step instruction that immerses students in the four key language components: reading, listening, speaking, and writing. Career Paths: Beauty Salon addresses topics including customer interface, hairstyles, perms, hair coloring, and manicures.

The series is organized into three levels of difficulty and offers over 400 vocabulary terms and phrases. Every unit includes a test of reading comprehension, vocabulary, and listening skills, and leads students through written and oral production.

Included Features:

- A variety of realistic reading passages
- Career-specific dialogues
- 45 reading and listening comprehension checks
- Over 400 vocabulary terms and phrases
- Guided speaking and writing exercises
- Complete glossary of terms and phrases

The Teacher's Guide contains detailed lesson plans, a full answer key and audio scripts.

The audio CDs contain all recorded material.



