

**CAREER  
PATHS**

# MOTION PICTURE PRODUCTION

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## Scope and Sequence

Unit	Topic	Reading context	Vocabulary	Function
1	Types of Movies	Advertisement	action, animated, comedy, crime, documentary, drama, family, fantasy, horror, romantic comedy, sci-fi	Stating a preference
2	Parts of a Movie	Movie review	climax, closing, film, motion picture, movie, opening, resolution, rising action, scene, sequence	Expressing an opinion
3	The Production Team	Staff listing	director, executive producer, first assistant director, line producer, producer, production, production accountant, production coordinator, production supervisor, second assistant director	Asking for an opinion
4	The Production Office	Job posting	catering, confidentiality, copier, craft service, DID, phone system, production office, shred, VoIP, watermark	Discussing skills
5	Forms and Files	Memo	call sheet, confidentiality agreement, invoice form, mileage log, purchase order, rental log, shooting schedule, sign-out log, time card, voucher	Remembering something
6	People on the Set	Email	camera crew, camera operator, clapper, DP, first AC, gaffer, key grip, PA, production designer, second AC	Asking about progress
7	Talent 1	Casting call	actor, actress, agent, cast, cast list, contract, head shot, manager, principal talent, stunt performer	Asking about experience
8	Talent 2	Webpage	consecutive, contract performer, day performer, freelance, interview, overnight, performer category, rest period, SAG, subject to, work call, workweek	Offering congratulations
9	Background Talent	Email	agency, backdrop, background talent, crowd, extra, man-day, photo double, skill, solicit, stand-in	Seeking confirmation
10	Animals and Children	Letter	animal mortality insurance, animal trainer, consent form, disclaimer, guardian, minor, parent, studio teacher, veterinarian, work permit	Offering help
11	Set Safety 1	Bulletin	accident, area of responsibility, catwalk, exposure, first aid, hazard, orientation, safety bulletin, set, scaffold, scissor lift	Expressing relief
12	Set safety 2	Email	aircraft, ammunition, edged prop, electrical safety, firearm, open flame, parachuting, power line, pyrotechnics, water hazard	Talking about necessity
13	Set Safety 3	Policy sheet	access, asbestos, contingency, dangerous, emergency, environmental hazard, evacuate, gang, law enforcement, logistics	Expressing strong agreement
14	Filming for Television 1	Textbook chapter	amort budget, commercial, episodic budget, favored nations, guest, pattern budget, showrunner, television, titles, TV director	Asking about differences
15	Filming for Television 2	Press release	cable movie, episodic, mini-series, network, pick up, pilot, reality television, season, series, sitcom, syndication	Wishing someone luck

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## Scope and Sequence

Unit	Topic	Reading context	Vocabulary	Function
1	Scripts	Blog	breakdown, colored change page, continuity script, exterior, greenlight, interior, prop, revision, scene number, screenplay, screenwriter, script, wardrobe	Making an apology
2	Schedules	Note	board, continuity breakdown, Day out of Days, drop, finish, hold, pick up, rehearse, schedule, start, strip, travel, work	Talking about possibility
3	Pre-production	Guide	cast, communications, completion bond, cost estimate, costume fitting, on-screen skill, pre-production, pre-production still, previz, scout, secure, stage	Making a suggestion
4	Shots	Textbook chapter	50-50, answering shot, cinematographer, close-up, connecting shot, cowboy shot, cutaway, ECU, establishing shot, full shot, insert, medium shot, OTS, shot, transitional shot	Describing intent
5	Cuts	Email	action cut, conceptual cut, content cut, continuity cut, edit, elliptical cut, jump cut, match cut, movement cut, overlap, POV cut, the look, zero cut	Expressing concern
6	Continuity	Note	180° line, action axis, cheat a/the turnaround, continuity, continuity of content, continuity of movement, continuity of position, continuity of time, cuttable, editor, reverse, rock in, screen direction, turnaround	Reacting to good news
7	Shooting Methods	Cover letter	coverage, documentary style, freeform method, in-one, invisible technique, master, master scene method, mini-master, montage, moving master, shooting method, triple-take	Offering reassurance
8	Shooting 1	Daily planner	block, daily wrap report, deviation, light, off-stage, push, raw stock inventory, script supervisor, set times, shoot, shot list, sides, take	Expressing surprise
9	Shooting 2	Online forum	action, back to one, blocking rehearsal, cut, lock it up, mark it, roll camera, slating technique, speed, tail slate, timecode slate	Expressing confusion
10	Effects	Review	3D, CGI, composite, effects, explosion, mechanical effects, motion capture, physical effects, post production, prosthetics, puppet, special effects, special make-up effects, visual effects	Discussing options
11	Wrap	Manual	auction, break down, close, consignment shop, dispose of, file, final production book, hero prop, inventory, L&D report, recoverable asset, return, short end, storage facility, wrap	Giving a reminder
12	Post Production 1	Email	ADR, color timing, cue sheet, dubbing, edit decision list, Foley, layback, looping, pre-dubbing, print master, QC, sweetening	Asking about progress
13	Post Production 2	Textbook chapter	answer print, check print, composite print, dailies, digital negative, digitize, duplicate negative, file conversion, film out, first trial print, negative, wetgate print, work print	Express lack of understanding
14	Screen Credits	Memo	adjacent, alternative title, card, crawl, end credits, main titles, mandatory, positioning, prominent, screen credit, split credit, verify	Expressing uncertainty
15	Film Classification	Webpage	age restriction, content, drug use, G, language, NC-17, offensive, PG, PG-13, R, rating, violence	Realizing a misconception

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## Scope and Sequence

Unit	Topic	Reading context	Vocabulary	Function
1	Accounting	Job posting	above-the-line, accounting, below-the-line, chart of accounts, check request, cost report, daily hot cost, payroll, payroll company, per diem, petty cash, reimbursement, top sheet	Asking for repetition
2	Incentives	Letter to the editor	attract, incentive, local economy, loss, rebate, refundable tax credit, runaway production, tax credit, tax deduction, transferable tax credit, vendor	Asking for an example
3	Insurance	Email	cast insurance, certificate of insurance, claim, comprehensive general liability, coverage, direct physical loss, donated on nonowned auto liability, E & O, essential element, hired, insurance, loaned, production package, workers' compensation	Making an assumption
4	Business Relationships	Blog	competitive bid, compromise, conflict of interest, direct, ethical, extra, hands-on, honest, influence, negotiation, network executive, representation, studio executive	Showing understanding
5	Unions and Guilds	Webpage	collective bargaining, dues, expertise, fringe benefits, guild, IATSE, labor, overtime, right-to-work, signatory, union	Describing benefits
6	Clearance and Releases 1	Note	clearance, copyright, fee, fictitious, license, likeness, logo, permission, public domain, release, stock footage, trademark	Expressing probability
7	Clearance and Releases 2	Textbook chapter	artwork, crowd notice, currency, derogatory, incidental, literary work, location agreement, product placement, public authority, public figure, publication, set dressing, still photo	Asking for a clarification
8	Music Clearance	Email	ASCAP, BMI, fair use, injunction, lyrics, music clearance, music publisher, music rights, negotiate, penalty, royalties, songwriter, unauthorized	Expressing necessity
9	Locations	Handbook	arrangement, catering truck, dressing room, emergency facility, Filmmaker's Code of Professional Responsibility, fire safety officer, notification, on location, parking, perk package, police, portable restroom, property owner, trailer	Expressing surprise
10	Travel and Housing	Email	apartment, condo, customs, flight, ground transportation, group rate, hotel, housing, itinerary, map, passport, rental car reservation, work visa	Discussing options
11	Shipping	Job posting	consolidate, cost-effective, definite export, delivery, door-to-door, freight forwarder, hazardous goods, manifest, Material Safety Data Sheet (MSDS), mode, pallet, pickup, shipping coordinator, temporary export	Inquiring about problems
12	Independent Film	Blog	art house studio, distribution, independent film, indie, investor, major studio, option, rights, ROI, subsidiary, tentpole, theatrical release	Expressing doubt
13	Low-Budget Film	Textbook chapter	buzz, film festival, film school, low-budget film, marketing, online, pitch, pitch packet, short film, skimp on, submit, synopsis, trailer	Reacting to good news
14	Technology and Distribution	Magazine article	Day-and-Date, download, DVD, file sharing, infringement, intellectual property, mobile device, piracy, platform, smartphone, stream, tablet, VOD	Discussing consequences
15	Career Options and Tips	Advice column	classic, contact, favorite, goal-oriented, impression, industry, networking, persistent, resilient, stand out, thick skin, versatile	Asking for advice

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# 6 People on the Set



## Get ready!

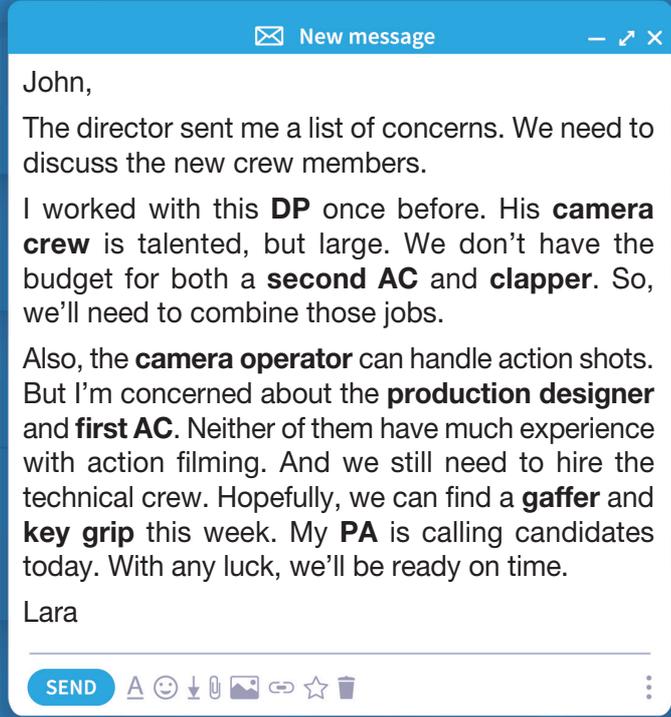
1 Before you read the passage, talk about these questions.

- Which crew members might a DP supervise on set?
- How does a production's budget affect people on set?

## Reading

2 Read the email. Then, choose the correct answers.

- What is the purpose of the email?
  - A to discuss crew member responsibilities
  - B to compare candidates for a crew member position
  - C to assign filming schedules for crew members
  - D to consider the budget for crew member salaries
- Which of the following crew members has experience filming action?
  - A the first AC
  - B the camera operator
  - C the production designer
  - D the second AC
- What position is the PA calling job candidates about?
  - A clapper
  - B camera operator
  - C first AC
  - D key grip



## Vocabulary

3 Match the words or phrases (1-8) with the definitions (A-H).

- |                |                           |
|----------------|---------------------------|
| 1 ___ DP       | 5 ___ clapper             |
| 2 ___ gaffer   | 6 ___ camera crew         |
| 3 ___ key grip | 7 ___ production designer |
| 4 ___ first AC | 8 ___ camera operator     |
- A the person on set in charge of usable footage
  - B the person responsible for the movements of the camera
  - C the person on set in charge of image sharpness
  - D the person who operates the slate
  - E the head of the crew of electricians
  - F the person on set in charge of art direction
  - G the team under the supervision of the DP
  - H the head of the crew of rig operators

**4** Read the sentence pairs. Choose which word or phrase best fits each blank.

**1 PA / production designer**

- A The \_\_\_\_\_ kept track of the actor's script.  
 B The \_\_\_\_\_ managed the visual appearance of the shot.

**2 gaffer / key grip**

- A Before the rig was set up, the \_\_\_\_\_ met with his crew.  
 B The electricians started work after the \_\_\_\_\_ assigned tasks.

**3 second AC / camera crew**

- A The \_\_\_\_\_ worked together on many film sets.  
 B The DP asked the \_\_\_\_\_ to get equipment from the truck.

**5** Listen to and read the email again. Who is the DP in charge of?

**Listening**

**6** Listen to a conversation between two producers. Mark the following statements as true (T) or false (F).

- \_\_\_ The DP worked with the camera operator before.
- \_\_\_ The same person will act as both camera operator and second AC.
- \_\_\_ The man disagrees with the DP's old crew member selections.

**7** Listen again and complete the conversation.

**Producer 1:** Natasha, what's the current status of the  
 1 \_\_\_\_\_ ?

**Producer 2:** Overall, it's good. But there's an issue 2 \_\_\_\_\_ .

**Producer 1:** What's going on?

**Producer 2:** The DP can't decide on a first AC. He wants  
 3 \_\_\_\_\_ .

**Producer 1:** Is that 4 \_\_\_\_\_ position?

**Producer 2:** Yes. The camera operator and second AC were part of his old crew.

**Producer 1:** What about Jane Smith? The DP worked with her  
 5 \_\_\_\_\_ .

**Producer 2:** 6 \_\_\_\_\_ . I'll suggest that to him.

**Speaking**

**8** With a partner, act out the roles below based on Task 7. Then, switch roles.

**USE LANGUAGE SUCH AS:**

- What's the current status of ...?*
- What about ...?*
- I'll suggest that ...*

**Student A:** You are a producer. Talk to Student B about:

- the status of a new project
- members of the camera crew
- filling positions

**Student B:** You are a producer. Talk to Student A about the status of a new project.

**Writing**

**9** Use the conversation from Task 8 and your own ideas to complete the email from a producer to another producer.

**inbox**

Hi Greg,

We're still putting together the camera crew. We hired \_\_\_\_\_ as our \_\_\_\_\_ .

She's a good choice because \_\_\_\_\_ .

We also hired Isaac Levar as our \_\_\_\_\_ . We hired him because \_\_\_\_\_ .

We still need to hire \_\_\_\_\_ . We are having trouble selecting someone because \_\_\_\_\_ .

Let me know if you have any ideas.

Natasha

## MOTION PICTURE PRODUCTION

**Career Paths: Motion Picture Production** is a new educational resource for motion picture production professionals who want to improve their English communication in a work environment. Incorporating career-specific vocabulary and contexts, each unit offers step-by-step instruction that immerses students in the four key language components: reading, listening, speaking, and writing. **Career Paths: Motion Picture Production** addresses topics including people on the set, scripts, postproduction, ratings, and career options.

The series is organized into three levels of difficulty and offers a minimum of 400 vocabulary terms and phrases. Every unit includes a test of reading comprehension, vocabulary, and listening skills, and leads students through written and oral production.

### Included Features:

- A variety of realistic reading passages
- Career-specific dialogues
- 45 reading and listening comprehension checks
- Over 400 vocabulary terms and phrases
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The **Teacher's Book** contains a full answer key and audio scripts.

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