

On Screen

Upper-Intermediate | B2+

Workbook & Grammar Book

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Contents

Module 1

1a	pp. 4-5
1b	pp. 6-7
1c	pp. 8-9
1d	p. 10
1e	p. 11
1f	p. 12
Skills Work 1	p. 13
Language Knowledge 1	pp. 14-15

Module 2

2a	pp. 16-17
2b	pp. 18-19
2c	pp. 20-21
2d	p. 22
2e	p. 23
2f	p. 24
Skills Work 2	p. 25
Language Knowledge 2	pp. 26-27

Module 3

3a	pp. 28-29
3b	pp. 30-31
3c	pp. 32-33
3d	p. 34
3e	p. 35
3f	p. 36
Skills Work 3	p. 37
Language Knowledge 3	pp. 38-39

Module 4

4a	pp. 40-41
4b	pp. 42-43
4c	pp. 44-45
4d	p. 46
4e	p. 47
4f	p. 48
Skills Work 4	p. 49
Language Knowledge 4	pp. 50-51

Module 5

5a	pp. 52-53
5b	pp. 54-55
5c	pp. 56-57
5d	p. 58
5e	p. 59
5f	p. 60
Skills Work 5	p. 61
Language Knowledge 5	pp. 62-63

Module 6

6a	pp. 64-65
6b	pp. 66-67
6c	pp. 68-69
6d	p. 70
6e	p. 71
6f	p. 72
Skills Work 6	p. 73
Language Knowledge 6	pp. 74-75

Module 7

7a	pp. 76-77
7b	pp. 78-79
7c	pp. 80-81
7d	p. 82
7e	p. 83
7f	p. 84
Skills Work 7	p. 85
Language Knowledge 7	pp. 86-87

Module 8

8a	pp. 88-89
8b	pp. 90-91
8c	pp. 92-93
8d	p. 94
8e	p. 95
8f	p. 96
Skills Work 8	p. 97
Language Knowledge 8	pp. 98-99

Dictation	p. 100
Grammar Bank	pp. 101-157
Appendix 1	pp. 158-163
Word Distractors	pp. 164-166
Skills Work	pp. 167-176
Translator's Corner	pp. 177-178
Glossary	pp. 179-184
Irregular Verbs	

1a Reading

- 1 Read the text and for questions 1-6 choose the correct answer A, B, C or D.

Sawdust, Spangles and Dreams

Picture a night at the circus ... the bright lights of the big top teeming with leaping trapeze artists and madcap clowns. It's a spectacle that has been thrilling audiences for centuries; historians say the tradition goes as far back as Ancient Rome! But what is life like under the big top? We've asked travelling circus performer Kitty Wonder to give us a privileged peek through the curtains ...

A Some people dream of running away to join the circus, but not me: I was born into it. Just like my Ma and Pa, I've been performing as a circus artiste since the time I learned to walk! The circus is not just our family trade, it's our passion. I grew up immersed in circus culture, thrilled by the stories of my outrageous tightrope walking Grandmother! Life on the open road is not always a breeze; in fact it can be exhausting, but I love the freedom it brings. After all, it's a golden opportunity to see the world! And better still, it gives me the chance to share my travelling life with a band of extraordinary performers. In fact, whenever new people join our circus, it isn't long before they feel like family. Of course, we all have our bad days as well as our good, but, with time, you learn to compromise and work together; we laugh and joke whenever we can! Actually, high spirits really help our morale - any tension or bad feeling could really damage our show, which is all about joy and having fun.

B We are not a huge circus and all of the performers also work behind the scenes to keep things running smoothly. For example, you might find the star of the flying trapeze scattering sawdust on the circus floor or the strong man sewing sequins onto sparkly stage costumes. Indeed, bright, colourful costumes are vital in a circus, although mine is very simple. I'm a mime artist so, following mime tradition, I dress from head to toe in plain black. But I do paint my face with heavy white make-up, and colour my cheeks and lips a bright cherry red. The look is finally complete when I put on my big curly wig and little top hat. My character is playful, sometimes clumsy, but always extremely mischievous! I never fail to cause a big commotion and have lots of fun doing it! There are also traditional clowns in the show, as well as flying trapeze artists, acrobats, tightrope walkers, fire-breathers and sword-swallowers. We even have a human cannon ball!

C Going from town to town and from city to city so fast - often staying for only a night - it can all become a bit of a

blur sometimes. The hours leading up to a show are very intense and action-packed and I often lose track of time and hardly remember who I am and what I'm doing! There's an epic list of things to do: we have to set up the big top tent, check the climbing apparatus and safety net, test the lights and sound system, and, of course, rehearse our routines and stunts to keep them fresh and exciting for the public.

D The moments spent waiting in the wings before going out to face the crowd are always nerve-wracking; I'd say it's my least favourite part of the day! It's a kind of 'stage fright'; however, I don't get it as badly as some who've joined our show. I remember the Great Sebastian, who suffered terribly from the shakes; never a good idea when you're walking a tightrope some fifteen metres high in the air! Still, I've never been able to completely relax before a performance. But then again, I would be concerned if I ever became too relaxed as I have to be to give my best each time. Then, when the moment arrives, and I step out in front of the bright lights and applause, I get a feeling of excitement like nothing else in the world. I can honestly say it's when I feel most alive.

E The show usually ends around 11pm, and by midnight, after every performance, the entire company sits down to eat under the stars; it's our chance to chat about the highs and lows of the show as well as a way to wind down after all the frenetic activity. The performances are so physically and emotionally demanding that having this time to come back down to earth - sometimes literally! - is absolutely essential. If ever I have a particularly exhausting or trying day, I always remind myself how lucky I am to be living this way. For me, the circus will always be more than just a job; people come to the circus to see magic and dreams come to life and I'm so happy to help make this happen.

- 1 What do we learn about Kitty's family in the first paragraph?
- A They are a famous circus family.
B They are mostly tightrope walkers.
C The circus has always been their way of life.
D Her parents ran away to join the circus.
- 2 Regarding the other performers in the circus, Kitty says that
- A good relationships are necessary.
B relationships are often difficult.
C there are many different personalities.
D new people find it difficult to fit in.
- 3 Because the circus is quite small, the performers
- A often have too much work to do.
B have to make all their own costumes.
C help out in different areas.
D learn each other's circus skills.
- 4 What does Kitty mean when she says 'a bit of a blur' in the fourth paragraph?
- A a little stressful C too tiring
B unclear in her mind D exciting
- 5 In the fourth paragraph, Kitty focuses on
- A how she prepares for a show.
B how the audience react.
C how she tries to control her nerves.
D her feelings about going on stage.
- 6 Overall, Kitty feels that her lifestyle is
- A more difficult than most.
B tiring but satisfying.
C dangerous but exciting.
D an equal mixture of positives and negatives.

2 Find words in the text with a similar meaning to the following words/phrases. What part of speech is each word?

- **Para A:** imagine, excited, shocking, special, agree
- **Para B:** operating well, very important, all over, naughty
- **Para D:** worrying, clapping
- **Para E:** whole, relax, difficult

3 Fill in: *compromise, scatter, sew, step out, wind down, remind*, in the correct form.

- 1 After the performance, there was popcorn all over the ground.
- 2 After a hard day's work, I like have a hot bath to and relax.
- 3 Many of the people in the circus their own costumes.

- 4 Can you me of the name of that famous Chinese circus?
- 5 So, you want to see the fire eater and I want to see the acrobats... let's and go and see the strongman!
- 6 From the moment the clown onto the stage, the audience didn't stop laughing.

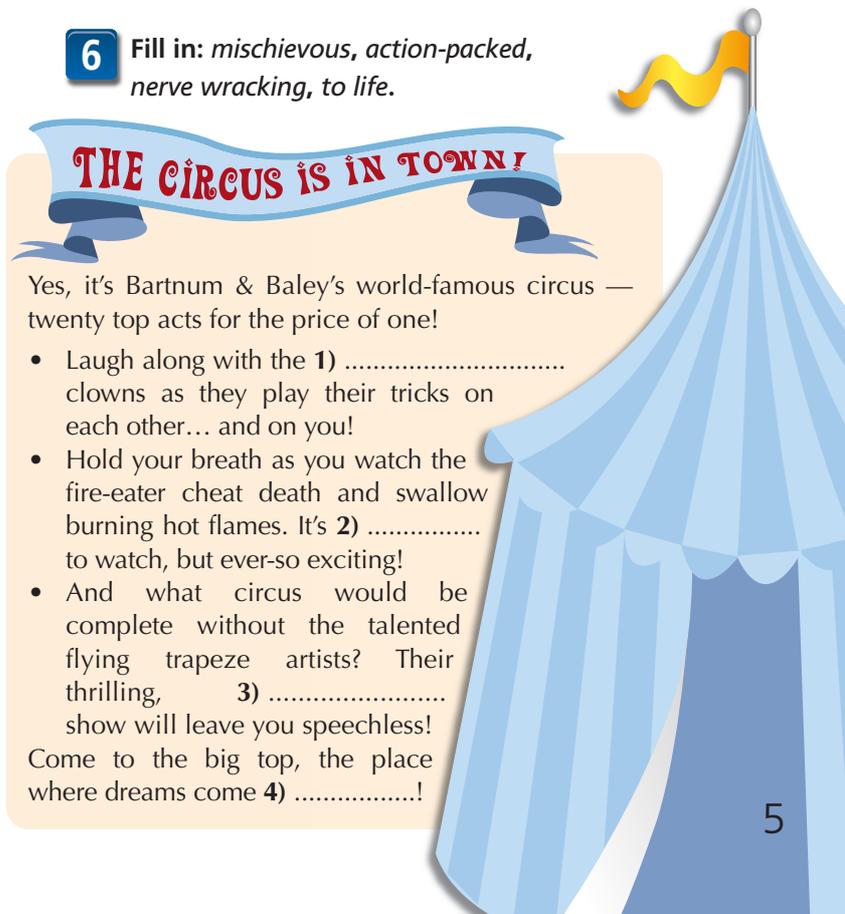
4 Choose the option that best explains the idioms.

- 1 Bill's very excited that he's graduated, but once he **comes back down to earth** he'll realise that now it's time to get a job!
- a to begin dealing with boring everyday matters
b to have a safe landing after a flight
- 2 At Disneyland, every child's **dreams come to life** as they meet their favourite cartoon characters.
- a to wake up after a bad dream
b to have a wonderful experience
- 3 You might think **living life on the road** sounds adventurous, but it is actually exhausting.
- a to have no home; be homeless
b to have a job that requires a lot of travel

5 Fill in: *heavy, strong, bright*.

- 1 make-up; 2 clothes;
3 character; 4 lights

6 Fill in: *mischievous, action-packed, nerve wracking, to life*.



Yes, it's Bartnum & Baley's world-famous circus — twenty top acts for the price of one!

- Laugh along with the **1)** clowns as they play their tricks on each other... and on you!
 - Hold your breath as you watch the fire-eater cheat death and swallow burning hot flames. It's **2)** to watch, but ever-so exciting!
 - And what circus would be complete without the talented flying trapeze artists? Their thrilling, **3)** show will leave you speechless!
- Come to the big top, the place where dreams come **4)**

Vocabulary

1 a) Match the words to create jobs.

- | | | | |
|---|---------|---|------------|
| 1 | estate | a | driver |
| 2 | flight | b | guide |
| 3 | taxi | c | researcher |
| 4 | fire | d | agent |
| 5 | medical | e | assistant |
| 6 | fashion | f | fighter |
| 7 | tour | g | attendant |
| 8 | sales | h | designer |

b) Use the phrases below to make sentences about the jobs from the previous exercise, as in the example.

- work:** full-time / part-time / indoors / outdoors
- have:** flexible hours / unsociable hours / good career prospects
- be:** well-paid / poorly-paid
- need:** training / a degree
- the job is:** boring / dangerous / rewarding / interesting / stressful

Fire fighters are well-paid but have to work unsociable hours and usually outdoors. They also need lots of training as their work is dangerous.

2 Fill in the gaps with the correct word from the list:

perfectionists, relaxed, sensible, good-natured, self-conscious.

- Fire fighters need to be when taking risks.
- Au pairs need to be as looking after children is often stressful.
- Tour guides cannot be because they have to talk in front of large groups of people.
- Fashion designers are often who want their creations to be as good as possible.
- Flight attendants should be and polite, even when they have to deal with difficult passengers.

3 Circle the odd one out as in the example.

- customer – client – consumer – partner
- staff – employer – personnel – crew
- earn – gain – fail – win
- experience – job – career – profession
- boring – moody – distant – easy-going
- full-time – part-time – training – flexible

4 a) Put the following words in the correct column.

- big-headed • conservative • easy-going • relaxed
- moody • quick-tempered • gentle • gullible • sensible
- warm-hearted • perfectionist • thick-skinned

Positive	Neutral	Negative

b) Fill in the word from the table above which matches the description.

- A person whose moods change quickly is
- A person who is not easily upset by unkind words or criticism is
- A traditional person who doesn't like new things or ideas is
- A person who thinks they are more intelligent or important than they really are is
- A calm and quiet person is
- A person who gets angry easily is

5 Choose the best word to complete the job advertisements.



Chef
at Seafood-Seafood,
Cardiff

Would you like to work for a
1) leading/professional seafood restaurant chain? Are you hard-working, organised and able to work
2) with/under pressure? If so, this is the job for you. Minimum 5 years
3) experience/skill required. Good salary and career **4) prospects/choices** for the right candidate. Further details and a(n) **5) vacancy/application** form are available from www.seafood-seefood.co.uk/jobs

TOUR GUIDE WANTED

We currently have a

- 1) vacancy/work** for a confident,
- 2) good-natured/self-conscious,** enthusiastic person to join our
- 3) staff/crew** at Warwick Castle. You will be taking groups of tourists on guided tours of the historic castle and grounds. An interest in history is a must, but no
- 4) qualifications/qualities** or experience necessary. Two
- 5) reports/references** required. Please send your CV to PO Box 3547, Warwick.

Topic related vocabulary

1b

6 a) Complete the spidergrams with the words in the list.

- satisfaction • load
- description • have a well-paid
- place • look for a • be out of
- have a permanent • have lots of
- to apply for a • do voluntary
- be qualified for the



b) Put the words in the list in the correct column.

- a temporary/permanent job
- a promotion • a good salary
- an employee
- previous experience
- on maternity leave
- a 9 to 5 job • a pay rise
- unemployed • flexible hours
- a job • a busy day • time off
- on holiday • a day off
- an interview • a bonus
- in charge of the company
- career prospects

be	get	have

Word formation

10 Complete the sentences with the word derived from the words in bold.

- 1 She was highly and managed to become a successful lawyer. (**AMBITION**)
- 2 One of the company's profit goes to charities. (**THREE**)
- 3 He works as a travel for National Geographic Magazine. (**JOURNAL**)
- 4 The company offers training to all new recruits. (**BASE**)
- 5 Ray emailed the college to find out about entry (**REQUIRE**)

- 6 Security guards often work long, hours. (**REGULAR**)
- 7 He earns a high salary and manages to live (**COMFORT**)
- 8 are investigating the effectiveness of the new drug. (**RESEARCH**)
- 9 He's been on benefits since he lost his job six months ago. (**EMPLOY**)
- 10 Life becomes difficult for the unemployed. (**INCREASE**)

7 Choose the correct word.

- 1 Ben thinks he will **give/do/get** a promotion at work.
- 2 Will you help me **write/make/apply** for my CV?
- 3 Doctors often have to **get/work/have** long hours.
- 4 Sarah **gains/earns/wins** a living as a teacher.
- 5 Beth has to **meet/go/attend** an interview tomorrow.
- 6 Leon **got/became/grew** unemployed last month.

8 Complete the sentences with the correct word from the list below.

- steady • missed • pay • long • managerial
- 1 Rebecca is always tired because she has to work hours in her job.
 - 2 After a year of being unemployed, it was a relief for Mike to have a job.
 - 3 Anna looked forward to getting her weekly, but she usually spent most of it going shopping the next day.
 - 4 I applied for the post because I have experience of being in charge of a team.
 - 5 Daniel is a very good employee and has never a deadline.

9 Choose the correct word.

- 1 Frank wants to pursue a(n) **work/job/occupation/career** as a chef.
- 2 Flight attendants must be **honest/ambitious/reliable/flexible** because they have to work unusual hours.
- 3 Craig wants to be a **chef/gardener/stockbroker/sales assistant** because he enjoys being outside.
- 4 Maria is very **sensitive/sensible/selfish/sympathetic** and gets upset easily.
- 5 Lisa gets a good **earning/money/salary/pay** from her job as a lawyer.
- 6 Applicants must have previous **application/vacancy/qualification/experience** of working with children.

Revision (Module 1)

1

1 Use the words below to make sentences. Use all of the words without changing their form.

- 1 good/usually/he/in/mood/is/a
He is usually in a good mood.
- 2 never/late/Julie/been/work/for/has
.....
- 3 outdoors/works/he/summer/sometimes/in
.....
- 4 colleagues/goes/often/she/out/her/with
.....
- 5 pressure/always/work/under/I/able/am/to
.....

2 Put the verbs in brackets into the correct present or future form.

- 1 A: I'll come by your office at 11:00.
B: OK. *I'll be finishing (finish)* my meeting at that time so you may have to wait for me.
- 2 A: Are you busy at the moment?
B: Not really. I (**just/watch**) TV.
- 3 A: Have you heard? Jacob got the promotion.
B: I (**not/believe**) it!
- 4 A: Sandra is so big-headed!
B: I know. She (**constantly/say**) how clever she is.
- 5 A: There's an opening for a sales assistant at May's department store.
B: I've seen it and I (**apply**) for it.
- 6 A: Shall I pick you up at 6:00?
B: No, I (**not/finish**) my work by then.

3 Join the following sentences using *relatives*. Make changes if necessary.

- 1 That's the new office block. I work there.
That's the new office block where I work.
- 2 He's the young man. His father runs the company.
- 3 This is Tom. He works on the first floor.
- 4 These books are mine. Many of them are rare.
- 5 There are twenty people working here. Many of them are Spanish.

4 Complete the following sentences. The meaning should be the same as that of the sentence above.

- 1 I started writing this report at 8:00 am.
I've *been writing this report since 8:00 am.*
- 2 Greg works harder than Chris.
Chris doesn't
- 3 She has decided to take the job abroad.
She is
- 4 There's no one less cooperative than Elaine at the office.
Elaine is
- 5 Good jobs are becoming increasingly hard to find.
It's becoming
- 6 They moved to Rome three years ago.
They have

Grammar in Focus

Read the sentences below and think of the word which best fits each gap. Use only one word in each gap.

- 1 Emma has applied several jobs and is waiting to hear back from any potential employers.
- 2 Erin plans to become a doctor and specialise plastic surgery.
- 3 The experiment gave the students further insight how rainbows are formed.
- 4 When I was on holiday, I not only visited Buckingham Palace, also the Tower of London.
- 5 After many months of talking about it, my dad finally got round to converting the spare room a study.
- 6 I don't know or not we have enough fuel in the car to make it to the nearest petrol station.
- 7 Jane was woken up a loud bang in the street last night.
- 8 My friend Alex claims to met the Queen, but I don't believe him.
- 9 Allison tried on many dresses, but none seemed to be exactly she was looking for.
- 10 The student, he was asked by the teacher, explained why he hadn't finished the essay.

1d Listening skills

1 Check any unknown words in your dictionary. List them under the headings.

- decisive • tall • slim • persuasive • adventurous
- caring • over-weight • punctual • quick-thinking
- middle-aged • helpful • alert • obese • persistent
- good-looking • of average height

Personality/Character

Appearance

2 You are going to listen to an interview.

Listen and choose the correct answer.

- 1 Why is Steven talking to the woman?
 - A He wants to join a club. B He is looking for a job.
 - C He needs to place an ad.
- 2 What did Steven do last summer?
 - A He went to Somerset for a eight weeks.
 - B He had a job for ten weeks.
 - C He attended a camp.
- 3 Which sport was NOT available at the camp?
 - A snorkelling B basketball
 - C volleyball
- 4 Which of Steven's characteristics impress the woman?
 - A his punctuality B his patience
 - C his persistence
- 5 What would Steven have to do at the centre?
 - A work forty hours each week
 - B work every Saturday and Sunday
 - C work some nights until 10 pm
- 6 How old are the majority of the children at the centre?
 - A twelve to fourteen B fourteen to seventeen
 - C fourteen to eighteen
- 7 What is compulsory for the children at the centre?
 - A helping with the cleaning
 - B playing in one of the teams
 - C paying a membership fee
- 8 When could Steve expect higher wages?
 - A after three months B after ten months
 - C after fifteen months

3 a) Listen again and complete the gaps. Use one to three words.

- 1 Steven read the advert in
- 2 The sports camp in Somerset was for children aged
- 3 Steven worked at the sports camp for
- 4 There were camp leaders apart from Steven.
- 5 The interviewer doesn't like people who aren't
- 6 The centre is open on mornings.
- 7 If Steven works in the club, he will be working a week.
- 8 Steven will be paid an hour.

b) Would you like to work at a Summer camp? Why/Why not?

4 Listen and match the speakers (1-5) to the statements (A-F). There is one extra statement you do not need.

- A I'm very pleased with my earnings.
- B I fill my time by doing volunteer work.
- C I do a part-time job.
- D I am self-employed.
- E I want to work for myself.
- F I work outdoors.

Speaker 1	
Speaker 2	
Speaker 3	
Speaker 4	
Speaker 5	



Speaking skills

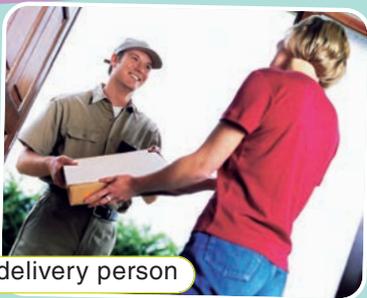
1e

1 Look at the pictures. Use words from the table to complete the gaps comparing the two jobs.

Similar ideas	Contrasting ideas
<ul style="list-style-type: none"> • both • also • as well as • too 	<ul style="list-style-type: none"> • whereas • however • neither • rather than • while • but



A shop assistant



B delivery person

If I was offered a choice between working as a shop assistant and working as a delivery person, I think I'd probably opt for the shop assistant job. You get to meet and talk with people in **1**) jobs, but it seems to me you would have more chances to speak to people as a shop assistant. Also, when you are a delivery person you have to be able to drive either a van or a bike **2**) when you're a shop assistant you don't. Also, delivering things involves being out in all weathers, **3**) when you work in a shop you don't have to go outside. **4**) being a shop assistant nor being a delivery person pays very well. **5**) , I think when you work in a shop you get a discount on what the shop sells. I think maybe that is the main reason why I'd want to work as a shop assistant **6**) work as a delivery person.

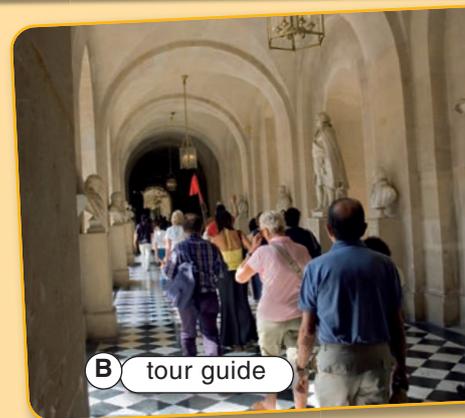
2 Look at the photographs. Mark the sentences A (for advantages) and D (for disadvantages).

- 1 make people very happy
- 2 often work on commission
- 3 get a chance to socialise
- 4 need a special licence
- 5 not be stuck behind a desk all day



A estate agent

- 1 have many opportunities to travel
- 2 have to deal with people's problems
- 3 spend a lot of time away from home
- 4 meet people from all over the world
- 5 learn a lot about places and cultures



B tour guide

3 Use phrases from Ex. 2 to complete the paragraph comparing the two jobs in Ex. 2.

Working as an estate agent and working as a tour guide are both quite exciting jobs. However, they both have advantages and disadvantages. When you work as an estate agent, you spend some time in an office, but most of the time you are out showing people properties. This means that you **1**) As an estate agent, you meet lots of people so you **2**) on a daily basis. Also, because you're selling homes, when a deal goes through you probably **3**)! One possible disadvantage is that you **4**) I'm not sure, but I think you have to study for a year or two to get it. In addition, estate agents **5**) That's not always good because if you don't sell any houses, you don't get any money. There are quite a few good things about working as a tour guide. First, you **6**) This means you broaden your horizons as you **7**) and **8**) On the other hand, travelling means you **9**) - this might not be convenient if you have a family. Moreover, when you are a tour guide, you are responsible for a lot of people. This means you will **10**) if there are any.

4 Choose the correct response.

- 1 A: Please, have a seat.
B: **a** Right away.
b Thank you.
- 2 A: I'm Sally Brown.
B: **a** Nice to meet you, Sally.
b I'll be in touch.
- 3 A: Do you have any relevant experience?
B: **a** Not really.
b I see.
- 4 A: When can you start?
B: **a** I hope to hear from you soon.
b Right away.

1 Read the rubric, then the model. Complete the gaps with the phrases below.

You have seen the following job advertisement in the *New Glasgow Evening News*.

WANTED

Part-time check-out clerk for weekend work in local supermarket, *Bob's Bargain Market*.

Apply by email to BargainMarket@aol.co.uk explaining why you feel you are suitable for the job.

Write an **email** applying for the job. (120-180 words).

- I have no experience of
- I am available for an interview
- I am writing to apply
- I believe I would be suitable
- I can be contacted by phone on
- I have a good command of
- I look forward to
- I would be grateful if you
- I would describe myself as

2 Put the words in order to form complete sentences, as in the example.

- 1 have no experience – but/learn very quickly
I have no experience, but I learn very quickly.
- 2 describe myself as – punctual/decisive/hardworking
.....
- 3 write to apply – position/part-time shop assistant
.....
- 4 be contacted – by phone/on 453-9735/by email/reta@softmail.com
.....
- 5 be grateful – if/look at/reference/attached/ from previous employer
.....

Your turn

3 Read the rubric, then make notes about yourself under the headings.

You have seen the following job advertisement on the notice board at your college and you want to apply for the post.

WANTED

Part-time waiter/waitress wanted for weekend work in a popular beach café, *By-the-Sea*.

Apply by email to bythesea@britmail.co.uk explaining why you feel you are suitable for the job.

Write your **email** applying for the job. (120-180 words).

- What doing now
- Qualifications/ Experience
- Character

4 Use your notes from Ex. 3 and the plan below to write your email.

Plan

Dear Sir/Madam,

Introduction

(Para 1) *formal greeting, reason for writing, where post was advertised*

Main Body

(Para 2) *what you are doing now*

(Para 3) *what qualifications/experience you have*

(Para 4) *what you are like*

Conclusion

(Para 5) *when available for interview, contact details*
Yours faithfully + (your full name)

To: Manager

From: Pam Greer

Subject: Job vacancy

Dear Sir/Madam,

With reference to your advertisement in the *New Glasgow Evening News*, **1**) for the job of part-time check-out clerk.

At the moment, I am a student at Somerset Academy. I am in my last year of secondary school and I will be finishing in May.

2) for the job for several reasons. Firstly, although **3**) working in a shop, I am very good at maths and I always receive high marks in this subject.

Secondly, **4**) a person who enjoys meeting and talking with people. Finally, **5**) both English and French which I feel would be an asset when communicating with customers.

6) could look at the personal references I have attached to this email. Please note that **7**) 222-8765 and that **8**) at any time. **9**) hearing from you.

Yours faithfully,

Pam Greer

HOW DO TEENAGERS SEE THEIR FUTURE WORKING LIVES?

1

Skills Work

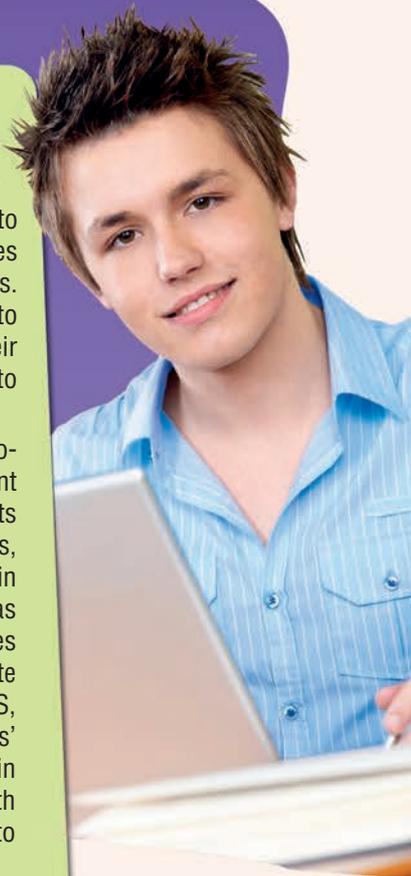
In a fast-changing world, what are young people's hopes and expectations for their careers? The answer, according to a study that spans the generations, seems to be less busy but more satisfying working lives than their parents'.

Thousands of American students have been questioned about their attitudes for the Monitoring the Future survey every 15 years since the 1970s. The most recent results suggest that work is of less importance to the young people of today than the youth of the past, because they value leisure time more. The number of young people who said it was "very important" to have a job with more than two weeks' paid holiday in the 2000s was double the number who said so in the 1970s. Three quarters of people born in the 1950s and 1960s said they expected work to be a central part of their lives, but only 63% of people born 3 decades later said the same. There was a higher percentage, however, of people who wanted to have a creative job in the 2000s – 41%, as opposed to 36% of the 1970s participants.

A separate survey has revealed teenagers' faith in IT to help them to perform work-related tasks. In 2011 around 300 British and American 16 to 18-

year-olds were questioned about what technology they expect their future employers to provide them with. About 70% agreed that a smartphone would make it easier to do their work – and a quarter said they expected one to come with their job. About 40% saw themselves getting a laptop from their future employers. Perhaps more surprisingly, nearly half expected to use Facebook for communicating with their colleagues, and nearly 10% expected to use it to deal with their bosses.

So what exactly would these creative, techno-savvy teenagers like to do for a living? A recent survey of American teenagers found that the arts and medicine were the most popular career paths, with 17% of teenagers expressing an interest in each. The next most popular choice was engineering. The least popular career choices included science (9%) and business (8%). Despite all careers being open to both sexes in the US, differences remain between boys' and girls' aspirations. A quarter of girls were interested in working in healthcare in some way, compared with only 9% of boys, while only 4% of girls wanted to be engineers, compared with 25% of boys.

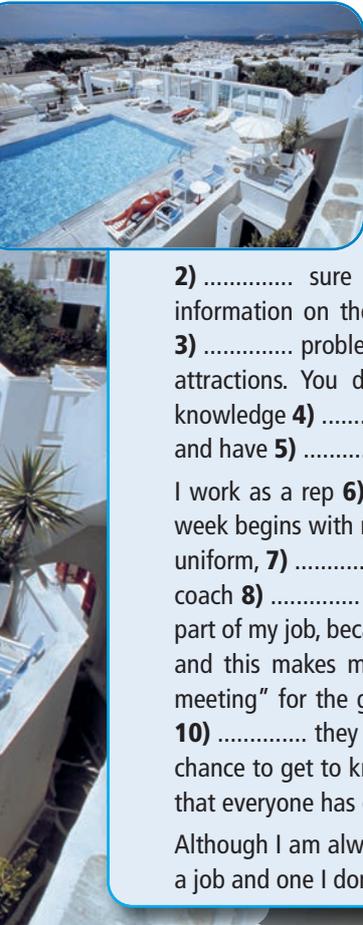


Reading Comprehension

1 Read the text and for questions 1-5 choose the correct answer A, B, C or D.

- 1 What does 'more satisfying working lives' in the fourth line of the first paragraph refer to?
A jobs that offer high wages
B jobs that offer the feeling that you are achieving something
C jobs that allow you to retire at an early age
D jobs that offer more chances of promotion
- 2 The Monitoring the Future survey
A takes place at regular intervals.
B takes place in a number of different countries.
C has taken place only once since the 1970s.
D analyses the opinions of young workers.
- 3 According to the Monitoring the Future survey, compared with past generations, young people today
A feel more strongly that the job you do defines who you are.
B attach greater importance to the amount of free time they have.
C care less about having a creative job.
D have less school holidays.
- 4 According to a 2011 survey, the majority of British and American teenagers
A expect to receive free laptops when they start working.
B expect that they will use Facebook to keep in contact with their workmates.
C expect that qualifications in IT will be necessary to find work.
D believe that possessing a smartphone would increase their work productivity.
- 5 What does the writer infer about the current state of the American job market?
A Women no longer face discrimination if they wish to follow certain careers.
B Only men are still considered suitable for certain jobs.
C Men face discrimination if they wish to work in health care.
D There are more jobs available to men than women.

1 Think of the word which best fits each gap. Use only one word in each gap. There is an example at the beginning (0).



Being a Holiday Rep

Most people think of work **0**) as a boring routine where you do the same thing day after day. This is **1**) I feel so fortunate that I'm a holiday representative. A holiday rep's job is basically to

2) sure holidaymakers have a great time. You give them information on the local area, organise excursions for them, help solve **3**) problems they might have, or direct them to the best tourist attractions. You don't really need any formal qualifications, although knowledge **4**) the local language helps; just be good with people and have **5**) of enthusiasm.

I work as a rep **6**) the Greek island of Santorini and my typical week begins with meeting new arrivals at the airport. I wear the company uniform, **7**) people can recognise me, and then guide them to the coach **8**) will take them to their hotel. I really enjoy **9**) part of my job, because most of the people are very happy to be on holiday and this makes me feel relaxed. After each arrival, I hold a "welcome meeting" for the guests, where I give them information on the area and **10**) they can do during the day and the evening. This is a good chance to get to know each guest and I particularly like **11**) fact that everyone has different things they want to see and do.

Although I am always on-call, my job is more **12**) a holiday than a job and one I don't intend giving up in a hurry.

2 Use the word given in capitals to form a word that fits in the gap. There is an example at the beginning (0).

A Successful Interview

Interviews can be a very **0**) **stressful** experience for all of us. It is therefore **1**) to be well prepared and to adopt some of the following guidelines.

First of all, it's essential to do some **2**) before your interview. This could mean visiting the company's website and getting an idea of the **3**) products or services it provides. It is also a good idea to prepare some answers to questions that are **4**) to be asked, such as what your strengths and **5**) are. Needless to say, it's better to focus on your strong points.

On the day of the interview, it's wise to dress **6**) and to be on time. This shows the interviewer that you're a **7**) person. Finally, when answering the interviewer's questions, remember to speak **8**) and project your voice. This

will help you show your **9**) Follow this simple advice and you're sure to have a **10**) interview. Good luck!

STRESS
ADVISE

PREPARE

VARY

LIKE
WEAK

SMART

RELY

CLEAR

CONFIDENT

REWARD



3 Complete the second sentence so that it means the same as the first sentence. Use the word in bold. Use two to five words.

- These shoes are too expensive for me to buy. **NOT**
These shoes for me to buy.
- Nobody, apart from her sister, supported her. **PERSON**
Her sister supported her.
- They say a treasure was discovered in the desert. **SAID**
A treasure is in the desert.
- His trainer advised him to take up weightlifting. **WOULD**
"If take up weightlifting," his trainer told him.
- Stanley once worked at a very exclusive hotel. **JOB**
Stanley used at a very exclusive hotel.
- Fred doesn't want to organise this year's office party. **PREFER**
Fred would this year's office party.
- My parents made me stay in at the weekend. **LET**
My parents didn't at the weekend.
- Spaghetti Bolognese was my favourite dish at Tony's restaurant. **LIKED**
Spaghetti Bolognese was the at Tony's restaurant.
- My parents said I could stay out late tonight. **PERMISSION**
My parents stay out late tonight.
- What do people think of this restaurant? **REPUTATION**
What kind have?

Grammar

4 Choose the correct item.

- Carlos was afraid the other kids would laugh him because he couldn't speak English.
A to B in C of D at
- Is Heather the hotel reservations for us?
A to be made C being made
B going to make D to be making
- The lecture was so boring that John could hardly keep himself asleep.
A from falling C in falling
B to falling D of falling
- The minimum for the post was a degree in education.
A required C require
B requiring D requirement
- I'm not completely with the way the hairdresser styled my hair.
A satisfaction C satisfying
B satisfied D satisfyingly
- He can borrow this CD he gives it back to me by Thursday.
A provided C as long
B in case D unless
- Would you happen to know what time?
A does the bus arrive C the bus arrives
B arrives the bus D is arriving the bus
- 'I'm not looking forward to taking our exams.'
'.....'
A Neither do I C So do I
B Neither am I D So am I
- I think I'll take Jenny out to dinner meeting her for coffee.
A alternatively C in place of
B rather D instead of
- 'Where's the new mall?' 'It's a little to the north.'
A further C farthest
B furthest D far
- Bob's bicycle is exactly the same mine!
A as C like
B with D to
- 'Did you mail my letters?' 'Actually, I'
A forgot doing it C forget it
B had forgotten it D forgot to do it
- Taking the bus is cheaper than taking a taxi.
A doubtful C undoubtedly
B doubtfully D doubt

Vocabulary

5 Choose the correct item.

- I think it's safer to go on a package than make my own travel arrangements.
A travel C journey
B holiday D cruise
- The wind was blowing so hard that we found it impossible to our tent.
A raise C build
B put up D make up
- One of the most difficult decisions young adults face is what to do for a(n)
A work C lifestyle
B existence D living
- Ben won first in the art competition.
A medal C prize
B reward D benefit
- No one won the match; the final result was a(n)
A draw C score
B equal D drawing
- "I wouldn't buy that dress if I were you; it isn't in"
"You're right, it probably doesn't suit me either."
A mode C fashion
B style D trend
- Tracy went shopping at the weekend and bought a new for the Christmas party.
A outfit C suit
B cloth D clothing
- If you work at a reception desk, you can't wearing casual clothes.
A get into C get round to
B get out of D get away with
- Unfortunately, the house we looked at had a very small kitchen with a gas
A cook C cooking
B cookery D cooker
- Most tourist buses in London are so you can see the sights as the bus tours the city.
A double deck C double-deckers
B double decked D double-decks
- Henry's car off the icy road and crashed into a lamp post.
A hit C skidded
B crashed D collided
- I love going to that Italian restaurant; they serve large
A dishes C serves
B plates D portions